



# The Ohio State University

## Student Employment Application

The Ohio State University is an Equal Opportunities/Affirmative Action Employer. To be considered for a student position at the Ohio State University, the applicant must be enrolled at the University on a full-time or part-time basis.

### Personal Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Local Address \_\_\_\_\_

Local Phone \_\_\_\_\_

OSU Student ID # \_\_\_\_\_ OSU Dot # \_\_\_\_\_

Current Rank                      Freshman                      Sophomore                      Junior                      Senior

Are you under the age of 18?              Yes              No

Are you a U.S. citizen, permanent resident, or authorized to work in the United States?              Yes              No

Do you have a current, valid driver's license?              Yes              No (Issuing State: \_\_\_\_\_)

If not a current enrolled OSU Student, provide current enrolled institution name:

Expected Graduation Date:

Related Aviation Program or Certification(s) if applicable:

### Availability

Which Semesters are you able to work? Check all that apply:      Fall                      Spring                      Summer

### Hours Available to Work

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

What date would you be available to start work? \_\_\_\_\_

How many hours are you enrolled? \_\_\_\_\_

### Work Experience

What aviation coursework or work experience do you have?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have reliable transportation to the airport?              Yes              No

### Position Requested

Inclusion on this list does not guarantee a vacancy at this time. Check position type(s) you are interested in:

- Airport Information Technology      Airport Outreach      Airport Administration      FBO Customer Service
- FBO Line Service      Aircraft Maintenance/Avionics/Parts      Airport Maintenance

## Background Check/Drug Test

Please be advised that some positions at the airport are deemed safety sensitive, and may be subjected to background and/or baseline and random drug testing.

## References

Please provide two (2) personal references (other than family):

Name	Phone Number	Relationship
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The University is required to verify identity and work authorization at the time of employment.

## Certification and Statement of Understanding

I certify that all of the information furnished in the employment application and its addenda are true and complete to the best of my knowledge. I understand that the university may investigate the information that I have furnished. I authorize any person, firm, or organization to supply any information about me concerning any past employment, military duties, convictions, or personal information to The Ohio State University and I further release any person, firm, or organization from any responsibility in disclosing such information, including from all liability for any damage that may result from furnishing such information to the university.

I authorize the university to obtain information regarding my record with the Bureau of Motor Vehicles if the position for which I am applying requires driving. I realize that any misrepresentation or false information included in the application materials or provided in the interview process can lead to the withdrawal of an offer of employment or to termination from employment. I understand that any future offer of employment may be conditioned upon the results of examinations, physical or others, as may be necessarily required by the university. The University will pay the reasonable cost of any examination which may be required.

The Ohio State University is a drug-free workplace. Individuals offered employment at The Ohio State University may be required to successfully complete a pre-employment physical which includes drug testing. Individuals who refuse to take or fail the drug test, after being informed, will be removed from employment consideration.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**To apply for University Airport positions, complete application and email to [businessoffice@osuairport.org](mailto:businessoffice@osuairport.org). Include resume and brief letter of interest. Applications are reviewed on a weekly basis by hiring managers and you will be contacted by email if qualified for any available positions.**